

# Noncredit Programs

## *Current Practices & Future Directions*

---

**Liza Becker, Ed.D.** | Mt. San Antonio College | ACCE President

**Graciela Vasquez, M.A.** | Cerritos College | ACCE VP-Membership

CACCRAO | April 25, 2017

# Objectives

---

- Overview
- Admissions & Registration
- Programs
- Noncredit SSSP
- Local & Regional Partnerships
- ACCE & Advocacy

# Overview of Noncredit

---

Characteristics & Benefits of Noncredit | Funding Rates of CDCP  
& Regular Noncredit

# Noncredit Courses & Programs (10 Categories)

---

1. **English as a Second Language**
2. Immigrant Education (including citizenship)
3. **Elementary and Secondary Basic Skills**
4. Health and Safety
5. Courses for Adults with Substantial Disabilities
6. Parenting
7. Home Economics
8. Courses for Older Adults
9. **Short-Term Vocational (incl. apprenticeship)**
10. **Workforce Preparation**

# Characteristics Of Noncredit Programs

---

- Certificates of completion and competency
- FTES generation
- No student fees & no units
- Repeatability at local level, varying by program and course type
- Open-entry/open-exit or managed enrollment based on program and course type
- Progress Indicators Grades: P, NP, SP (Satisfactory Progress, unique to noncredit)
- Curriculum Approval: Local review process → Chancellor's Office
- SLOs at course and program level, same as credit

# Noncredit Benefits to Students

---

- Affordable (tuition free!)
- Focus on skill attainment
- Open entry/exit or managed enrollment using positive attendance
- Accessible students of all ages, language proficiency levels, and educational backgrounds
- Offerings available on campus and offsite in the community
- Programs range from elementary level skills to pre-collegiate
- Bridge to other educational and career pathways
- Entry level training that leads to career ladders, employment or wage gain
- Repeatable and not affected by 30-unit basic skills limitation

# Noncredit Funding Rates

## CCC Instruction Funding Rates Over Time<sup>a</sup>

Course Type	2005-06	2006-07	2015-16
Credit	\$4,189	\$4,367	\$5,004
CDCP noncredit	N/A	3,092	5,004
Regular noncredit	2,057	2,626	3,009

<sup>a</sup> State law sets forth that rates are to be adjusted annually for inflation and other factors. The Legislature adopted additional CDCP rate increases effective in 2006-07 and 2015-16.

CDCP = career development and college preparation.

Source: LAO Report – Effects of Increases in Noncredit Course Funding Rates (March 2017)

# What is CDCP?

---

- CDCP = Career Development College Preparation
- 2006-07 – Enhanced CDCP apportionment to ~ 71% of credit rate. Regular noncredit stayed at ~50% of credit (SB361/Scott)
- 2015-16 – Equalized CDCP rate to match 100% of credit rate (SB860)
- Must be sequenced and lead to a certificate of competency or completion:
  - Elementary & Secondary Basic Education
  - English as a Second Language
  - Short-Term Vocational (includes Apprenticeship)
  - Workforce Preparation

# Noncredit Admissions & Registration Processes

---

Intake | Registration | Enrollment

# Admissions & Registration

Optimal Admissions & Registration Models: One-Stop or Wrap-Around Services

## Intake & Enrollment



## Assessment & Placement



## Orientation & Ed Plan



# Enrollment Models

---

## Open-Entry/Open-Exit

- Enter throughout the term
- Unlimited hours until desired skills are acquired
- Exist upon personal goal attainment or forced by external obligations
- Re-enter when time and external factors permit

## Managed Enrollment

- Enrollment is open for a specified timeframe
- Course start and end dates are clearly published
- Must re-enroll to repeat the course
- Absences are prescribed by program and affect class status

**Povenmire, A.** (2006). Massachusetts Coalition for Adult Education. *Managed Enrollment: An Opportunity to Reinvigorate the ABE Experience*.  
**Ramirez, S.** (2007). *Adult Education Administrator's Guide*. CALPRO.

# Cerritos College Model: High Touch Managed Enrollment

---

- PeopleSoft & Tops Pro database
- Student application to CCC Apply
- Priority Registration
  - Continuing student advancing level
  - New student with placement
  - Continuing student repeating level
- Student intake process includes:
  - One-stop service for enrollment/registration
  - 1:1 guidance of application
  - Office computer availability for online application completion
  - Available CCC Apply instructions manual in English & Spanish
  - Paper applications for offsite with manual staff input



# Mt. SAC's ESL Model: Managed Enrollment

- Banner System + ESL Database help track data
- Assessment/Placement: ESL Computer Adaptive Placement Test (in-house)
- Priority registration dates for continuing students in good standing
- 1<sup>st</sup> Day of attendance mandatory
- Enrollment Management:
  - 16-Wk Level Classes: Test and hold after 12<sup>th</sup> week
  - 14-Wk Skills: Test & hold after 13<sup>th</sup> week
  - VESL Career Paths closed after 2<sup>nd</sup> week



- Repeat Policy: Intermediate or higher may repeat course twice prior to intervention
- Wait Lists & Weekly Class Counts help to maximize access and efficiency

# CCCApply for Noncredit

---

- Per Chancellor's Office, all students regardless of their credit/noncredit status will enroll via CCCApply
- Issues & Concerns:
  - Noncredit populations tend to have low technical abilities, low literacy, and low language skills.
  - Often have limited access to technology, particularly in off-site locations.
  - Transient individuals and older adult populations
- ACCE Recommendation:
  - Clarify the purpose of information collected (i.e. – residency status for fee/tuition purposes)
  - Develop a simpler form with modified language
  - Create translated versions of the form – Google curser may not be adequate

# Noncredit Programs

---

CDCP Programs & Certificates | Contextualized Courses |  
Accelerated Programs | Articulated Pathways

# Programs & Outcomes

---

## CDCP Programs

- 2-Course sequence leading to Certificate of Competency or Certificate of Completion
- Colleges are establishing new programs or converting stand-alone courses into a sequence leading to certificate
- Trends include contextualization, acceleration, and articulation of courses and programs
- Significant need for professional development and guidance on course/program development

## Progress Indicators

- Sept. 2016, title 5 change to add SP (Satisfactory Progress) as unique indicators to noncredit
- Fits the open-entry system and doesn't punish students who need to repeat
- 10-year collaborative effort between ASCCC and ACCE
- If made mandatory, will result in need for professional development and technology enhancement for MIS uploads

# Cerritos College AIME

## Accelerated Instruction in Math, English and ESL

- Basic skills Math pathway with guaranteed registration:
  - Sem 1 = NC Basic Math 9 weeks/M40 Pre Algebra 9 week
  - Sem 2 = M60 Elem Algebra 9 weeks/M80 Intermediate Algebra 9 weeks
  - Sem 3 = M112 Stats Pathway or M114 College Algebra
- Non Credit Basic Math course:
  - Open source textbook
  - Instructor course pacing guide
  - Noncredit Math modular adaptive computer based instruction (aligned with open source text)
  - Noncredit Math include 4-hours per week supplemental instruction (same instructor)
  - Tutoring support at Success Center - Noncredit Math embedded tutors
  - Faculty pathway leaders: monthly faculty meetings



The poster features a black and white photograph of a young woman with long dark hair, smiling and standing in a library aisle with bookshelves on either side. Overlaid on the image is the AIME logo, which consists of the letters 'AIME' in a bold, white, sans-serif font, with a stylized antenna or signal icon above the 'I'. To the right of the logo, the text 'Accelerated Instruction in Math, English, and ESL' is written in a smaller, white, sans-serif font.

Want to complete Math, English, or ESL requirements in **ONE ACADEMIC YEAR**? Make it happen with AIME!

**What you will receive:**

- Reserved enrollment in the course sequence you need for Math, English, and/or ESL

**What you will need to do:**

- Participate in tutoring for at least three hours per week
- Pass each class with a grade of "C" or better

For more information, or if you would like to join AIME, go to <http://www.cerritos.edu/aime>

Join AIME for the **Fall 2017** semester.



The Cerritos College logo is located in the bottom right corner of the poster. It features a stylized building icon above the text 'Cerritos College' in a small, sans-serif font.

# Cerritos College Vocational ESL for Retail Industry

## VESL Retail Mgmt

- 81 hour VESL course
- Integrated listening, speaking, reading, writing instruction
- Contextualized to retail market industry
- Practice language in real work scenarios
- Store used as lab and homework practice
- Preparation for intro level credit retail management course



## Benefit to Student

- Intake, application, registration, assessment, and instruction delivered at company
- Industry student recruitment and support
- Industry recognized by Western Association of Food Chains (WAFC)
- VESL successful completion = pathway to college credit retail management program
- Stacked Certificates to AA and BA in business with online courses
- Company promotion upon program completion

# English for Special Uses Course

## Contextualized ESL (Mt. SAC)

- Designed for advanced level ESL students
- Opportunity to improve English language skills, including specialized vocabulary and language functions for academic and vocational purposes
- Strengthen critical thinking skills, ability to work in teams, and autonomous learning strategies
- May be offered concurrently with other courses as a supplementary course
- Can be tailored to accommodate a variety of academic and vocational subjects



# Transitional Math for Healthcare Students

## Contextualized ABE (Mt. SAC)

- 
- Need – Nursing and Psychiatric Technician students were unsuccessful in their Pharmacology course because they lacked basic computation skills
  - Solution – credit and noncredit faculty collaborated to create a student-centered and contextualized basic skills math course:
    - Quick response
    - Provide free diagnostic math testing during class time to identify skill deficiencies
    - Different delivery models for convenience
      - 4 week intercession course
      - Lunch time math course
    - Flexible
  - Outcome –Nursing reported that 100% of students who attended the course increased their pre-test scores and passed their pharmacology course

# Electronics Systems Technology

Contextualized & Accelerated / Short-Term Voc (Mt. SAC)

---

- Originally designed as 2 year credit program but never attained degree status (lack of enrollment)
- Original credit program: Basic DC/AC, Cable Termination. Home Security and Home Theater, Tool Usage, Electronics troubleshooting, Microsoft Office, and Customer Relations
- Fall 2015 – moved to noncredit as a pathway to entry level employment
- Modified for course completion in 3 semesters
- Challenges: Credit faculty + noncredit students
- Success: Yes! Higher retention, completion, and wait list.

# Noncredit SSSP Implementation

---

Noncredit SSSP Core Services | Noncredit Funding Formula &  
Timeline | Data Elements | Opportunities & Challenges

# Noncredit SSSP

---

- Annual certification of eligibility for noncredit programs (CDCP)
- Requires similar core services to credit:
  1. Orientation (SS16)
  2. Assessment (SS17): Chancellor approved list now, CCCAssess later
  3. Counseling/Advising (SS18)
  4. Education Plan (SS19): One NSEP to be completed by end of 2<sup>nd</sup> term/intersession
  5. Other Services (SS20): Other orientation, career interest, other assessment, follow-up to ed plan

# Noncredit Funding Formula & Timeline

---

- **2016-17:** Data Submission optional



- **2017-18:** Data Submission required



- **2018-19:** Funding Formula based on previous year's data

- 5% of Base  $\div$  number of eligible colleges
- 35% based on headcount
- 60% based on core services:
  - 15% Orientation
  - 15% Assessment
  - 30% NSEP
  - 20% Counseling/Advising
  - 20% Follow-up/Other Services

# Challenges & Opportunities

---

## Challenges

- Need to have curriculum and programs in place for CDCP courses (ABE, ESL, STV, & Workforce Dev't)
- Need to have program-level technical support for data collection and integrity checks
- Need local IT to help develop coding and collect accurate data for noncredit SSSP

## Opportunities

- Increased hiring counselors dedicated to noncredit
- Developing and implementing education plans specific to noncredit
- Exploring new ways of doing orientation – e.g., online or group orientation

# Partnerships

---

Common Outcomes | Leveraging Resources | AEBG Consortium  
Activities | Internal Partners

## Common Outcomes & Braided Resources

- Regionalization and integration of resources and services lead to creating seamless pathways and serving the whole student.
- Completion, transition, job placement, living wage
- Collaboratively rethinking and redesigning Adult Education



## Common Operational Structure

---

### AEBG

- Regional Consortium
- Regional Comprehensive Plan (RCP)
- Consortium Allocation
- Strategies aimed at bridging adult education regional gaps
- Outcomes data submission

### Strong Workforce

- Regional Consortium
- Regional Plan and Local Plan
- Regional Share and Local Share
- Regional Plan & Local Plan
- Annual Outcomes

# Adult Education Block Grant (AEBG)

---

- 2013-14 Regional formations and consortia planning begins with AB86, and clear focus on systems alignment and developing pathways
- 2015-16 Established funding source and mandates for AEBG (AB104) and Year 1 of implementation Plans
- 2016-17 Focus of Year 2 implementation is on establishing data systems to resolve data collection requirements and accountability
- 2017-18 Year 3 emphasis will be largely on placement, credentialing, fees, and outcomes.

# Cerritos College – MyMentor Bridge Adult School to College Transition



- Consortium Members: 1 CC, 4 Adult School Districts, 2 ROP
  - ▶ MyMentor – Regional student tracking system
    - ▶ General student profile
    - ▶ Course Information
    - ▶ Assessments & Tests Records (ex. CASAS, GED)
    - ▶ Counseling notes
  - ▶ Ability to import data from:
    - ▶ ASAP & PeopleSoft
  - ▶ Other features include:
    - ▶ Eureka/job inventory & exploration
- Transition Student Services
  - AOC transition services
  - College application assistance
  - Help with financial aid application
  - Provide assessment preparation material
  - Referral services to all campus resources (ex. DSPS, EOPS, Health Center)
  - Follow up services
  - College Welcome Day
  - Campus tours

# Mt. SAC AEBG Model

Mt. San Antonio Regional Consortium for Adult Education

---

## Consortium Members

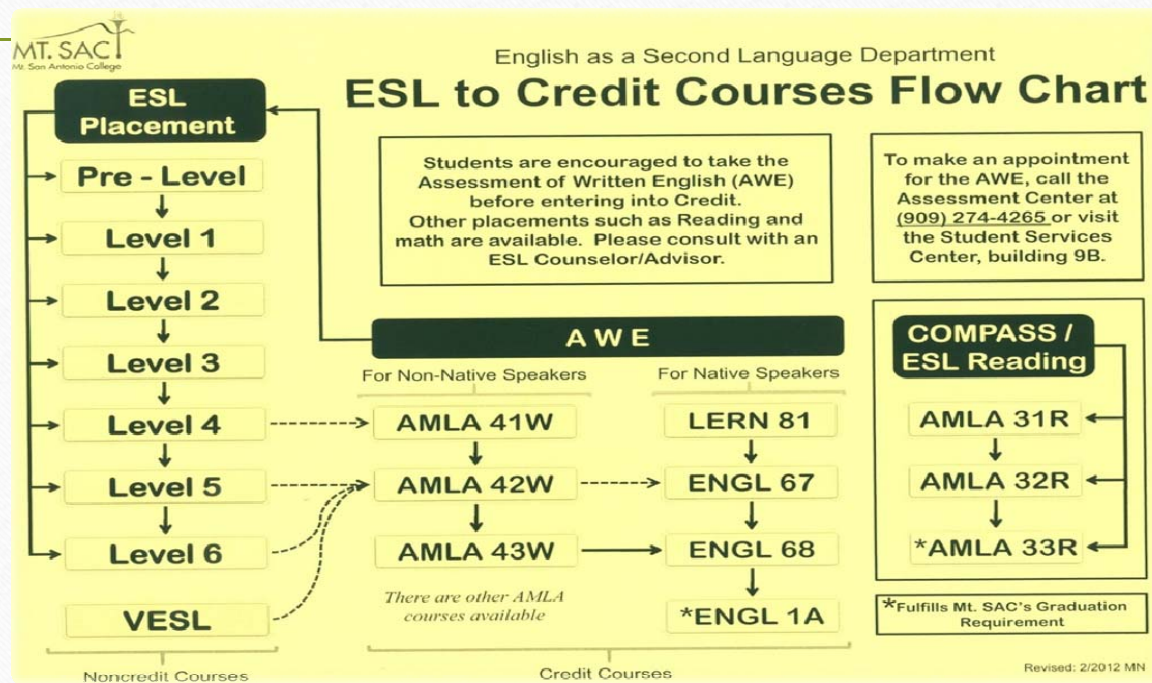
- 7 K-12 Partners
- 1 ROP
- 1 Community College

## Examples of Activities

- Program-level workgroups meet routinely:
  - ABE/ESL/STV/AWD/Counseling
  - Course/Assessment/Outcomes
- Semi-Annual Regional Conference
- I-BEST Model

# ESL Bridge to Credit

## Articulation Agreement (Mt. SAC)



# ACCE & Advocacy

---

SB86 (Lara) | Progress Indicators | Scorecard Metrics | Noncredit  
Summit | Fall Workshops & Spring Conference

# ACCE Involvement & Advocacy

---

## Chancellor's Office Support

- Progress Indicators Approved (optional)
- Scorecard Metrics & LaunchBoard
- Noncredit SSSP separate from credit
- Integrated Planning: BSI, Student Equity, SSSP all include noncredit

## Legislative Updates

- SB68 (Lara) includes noncredit and adult education hours toward residency
- AEBG accountability and reporting of outcomes

# Thank you!

---

Slides will be posted on the ACCE website [ACCEOnline.org](http://ACCEOnline.org)